

Expression of Interest (Eoi)

Terms of Reference (ToR)

Training Manuals Development

(Awareness about Implementation of 18th Constitutional Amendment)

1. ARTS FOUNDATION INTRODUCTION:

Advocacy, Research, Training and Services (ARTS) Foundation is a registered not for profit right based approach organization working since 2008. ARTS Foundation is striving for rights, representation and resources to empower vulnerable with focus on women, youth and children.

2. PROJECT: PURPOSE AND SCOPE:

Under contract with USAID Citizens' Voice Project ARTS Foundation is implementing project on "Awareness about Implementation of 18th Constitutional Amendment". ARTS Foundation is seeking for a consultant / firm to develop two different types of manuals consisting two days duration each for stakeholders awareness rising and advocacy i.e. education department, civil society organizations, media and active citizens about devolution of education department according to 18th constitutional amendment with focus on below given areas to cover in the training manuals.

1. What is 18th Constitutional Amendment?
2. Constitution of Pakistan 1973 – An overview
3. What is Concurrent List?
4. Major Amendments in 1973 Constitution
5. Review of 18th Constitutional Amendment
6. What is Article 25?
7. Devolution of Education Department
8. Programs and Resources after 18th Constitutional Amendment with regard to Education Department, Govt. of Sindh
9. The role of civil society in implementation of article 25 and devolution of education department
10. Formation of Vigilance Committees
11. ToRs of the Vigilance Committees
12. Advocacy and Lobbying Approach and Skills
13. Other related matter and formats

3. GENERAL GUIDELINES FOR SUBMISSION OF Eoi:

The consultant / firm should have sound experience in developing training manuals around such themes/topics.

Content of the Eol:

The consultant / firm are required to submit a detailed Technical and Financial proposal for the mentioned training manuals development with focus on the theme/areas.

Technical Proposal:

The technical proposal must contain:

- 1-Contact person name, number, email and address
- 2-Profile of Consultant / Firm with proof of previous work
- 3-Table of contents of the manuals and draft manuals (each)

Financial Proposal:

The Financial proposal must contain

- 1-Amount with details (In Pak Rupees)
- 2-Payment Mode

4. SUBMISSION PROCEDURE:

The Eol included with contents and draft manuals of each (both in soft and hard copies) with cover letter should be sent on given below address.

Last date for submission of Eol: **Thursday, February 7, 2013**

Proposal received after closing date will not be entertained. Only shortlisted consultant / firm will be contacted for further process.

Address:

Project Coordinator

AICA Project

Advocacy, Research, Training and Services (ARTS) Foundation

House # 21, Commercial Area, Satellite Town, Mirpurkhas - Sindh

Email: artsfoundation@yahoo.com

Phone: 0233 - 863232