

## **Expression of Interest (Eoi)**

Terms of Reference (ToR)

Three Days Staff Training

(Awareness about Implementation of 18<sup>th</sup> Constitutional Amendment)

### **1. ARTS FOUNDATION INTRODUCTION:**

Advocacy, Research, Training and Services (ARTS) Foundation is a registered not for profit right based approach organization working since 2008. ARTS Foundation is striving for rights, representation and resources to empower vulnerable with focus on women, youth and children.

### **2. PROJECT: PURPOSE AND SCOPE:**

Under contract with USAID Citizens' Voice Project ARTS Foundation is implementing project on "Awareness about Implementation of 18<sup>th</sup> Constitutional Amendment". ARTS Foundation is seeking for a consultant / firm to conduct three days training with the project staff to educate and aware them about devolution of education department according to 18<sup>th</sup> constitutional amendment with focus on below given areas to cover in the training during three days.

- ☞ What is 18<sup>th</sup> Constitutional Amendment?
- ☞ Constitution of Pakistan 1973 – An overview
- ☞ What is Concurrent List?
- ☞ Major Amendments in 1973 Constitution
- ☞ Review of 18<sup>th</sup> Constitutional Amendment
- ☞ What is Article 25?
- ☞ Devolution of Education Department
- ☞ Programs and Resources after 18<sup>th</sup> Constitutional Amendment with regard to Education Department, Govt. of Sindh
- ☞ The role of civil society in implementation of article 25 and devolution of education department
- ☞ Formation of Vigilance Committees
- ☞ ToRs of the Vigilance Committees
- ☞ Advocacy and Lobbying Approach and Skills
- ☞ Other related matter and formats

### **3. GENERAL GUIDELINES FOR SUBMISSION OF Eoi:**

The consultant / firm should have sound experience in developing training manuals and delivering trainings on the theme/topics.

### Content of the Eol:

The consultant / firm are required to submit a detailed Technical and Financial proposal for the mentioned training delivery with focus on the theme/topics.

### Technical Proposal:

The technical proposal must contain:

- 1-Contact person name, number, email and address
- 2-Profile of Consultant / Firm with proof of previous work
- 3-Table of contents and draft outlines of the sessions with methodology
- 4-Implementation schedule

### Financial Proposal:

The Financial proposal must contain:

- 1-Amount with details (In Pak Rupees)
- 2-Payment Mode

The consultant / firm will need to provide financial proposal against training delivery fee, the ARTS Foundation will be responsible for all other arrangements.

### **4. TRAINING DELIVERY ARRANGEMENTS BY ARTS FOUNDATION:**

ARTS Foundation will arrange IT Equipments, Training Hall, Stationery, Tea, Cookies and Lunch during the staff training.

### **5. SUBMISSION PROCEDURE:**

The Eol included with contents and draft outlines of sessions with methodology (both in soft and hard copies) including the implementation schedule of training with cover letter should be sent on given below address.

Last date for submission of Eol: **Thursday, February 7, 2013**

Proposal received after closing date will not be entertained. Only shortlisted consultant / firm will be contacted for further process.

### **Address:**

Project Coordinator

AICA Project

Advocacy, Research, Training and Services (ARTS) Foundation

House # 21, Commercial Area, Satellite Town, Mirpurkhas - Sindh

Email: [artsfoundation@yahoo.com](mailto:artsfoundation@yahoo.com) Phone: 0233 - 863232